

# 19<sup>th</sup> Meeting of the IQAC

## Minutes of the 19<sup>th</sup> meeting of Internal Quality Assurance Cell

The 19<sup>th</sup> meeting of the Internal Quality Assurance Cell was held on 14.07.2022 at 11:00 am under the Chairmanship of the principal in her Office. The Following members attended the meeting:

1.Dr. Shamim Sharma (Principal)	Chairperson
2.Dr. Neelam Prabha	Stakeholder
3.Mr. Aziz Pradhan	Management Member
4.Ms. Jyoti Verma	Sr. Administrative Officer
5.Ms. Arti	Sr. Administrative Officer
6.Dr. Shimpy	Assistant Professor
7.Ms. Suman	Assistant Professor
8.Ms. Rajbala	Assistant Professor
9.Mr. Shankar Lal	Nominee from Local Society
10.Ms. Smriti	Employer's Nominee
11.Mr. Ashwani Garg	Industrialist
12.Lt Gunjan Sharma	Coordinator
13.Ms. Pooja	Alumni Member
14.Ms. Parmila	Student Member

At the outset, Dr. Shamim Sharma, Principal & Chairperson IQAC welcomed all the members of IQAC. The following items were discussed as per agenda.

### **Agenda Item 01:**

To Confirm the minutes of 18<sup>th</sup> meeting of IQAC of the college. The minutes of the 18<sup>th</sup> meeting of IQAC were presented before the house. All members noted and approved the same.

### **Agenda Item 02: Celebration of Azadi Ka Amrit Mahostav & Har Ghar Trianga**

On the Occasion of Celebration of Azadi ka Amrit Mahostav, various activities will be organised like slogan writing, Quiz Contest, Patriotic songs, National Pledge, cleanliness drive, door to door awareness campaign regarding various social issues etc. All the coordinators of NSS, NCC, Red Cross & other Societies were advised to organize these activities through their volunteers, cadets and students. All members noted and approved the same.

### **Agenda No.03: To Organise NAAC sponsored National Seminar**

To organise one day NAAC sponsored National Seminar on Professional Development and Quality Enhancement in Higher Education through ICT in the month of September. All staff members were advised to spread publicity for this National Seminar so that the participants from all the states can participate. All members noted and approved the same.

### **Agenda No.04: Celebration of Poshan Mah**

To organise Nukkad naatak and door to door awareness campaign about 'Nutritious Diet is important for a pregnant woman' and importance of healthy diet during Poshan Maah in September 2022. Coordinator, Women Cell & Programme Officer of NSS Unit advised to organize these activities through their volunteers. All members noted and approved the same

# 20<sup>th</sup> Meeting of the IQAC

## Minutes of the 20<sup>th</sup> meeting of Internal Quality Assurance Cell

The 20<sup>th</sup> meeting of the Internal Quality Assurance Cell was held on 06.10.2022 at 11:00 am under the Chairmanship of the principal in her Office. The Following members attended the meeting:

1.Dr.Shamim Sharma(Principal)	Chairperson
2.Dr.Neelam Prabha	Stakeholder
3.Mr.Aziz Pradhan	Management Member
4.Ms.Jyoti Verma	Sr.Administrative Officer
5.Ms.Arati	Sr.Administrative Officer
6.Dr.Shimpy	Assistant Professor
7.Ms.Suman	Assistant Professor
8.Ms.Rajbala	Assistant Professor
9.Mr.Shankar Lal	Nominee from Local Society
10.Ms.Smriti	Employer's Nominee
11.Mr.Ashwani Garg	Industrialist
12.Lt Gunjan Sharma	Coordinator
13.Ms.Pooja	Alumini Member
14.Ms.Parmila	Student Member

At the outset,Dr.Shamim Sharma,Principal & Chairperson IQAC welcomed all the members of IQAC.The following items were discussed as per agenda.

### **Agenda Item 01:**

To Confirm the minutes of 19<sup>th</sup> meeting of IQAC of the college. The minutes of the 19<sup>th</sup> meeting of IQAC were presented before the house.

All members noted and approved the same.

### **Agenda Item 02: Swachta Abhiyan**

Under the 'Clean India 2.0' campaign, Swachta Abhiyaan will be carried out in the adopted village Bhiwani Rohilla as well as other villages like Kirtan, Shahpur, Sundawas , Siswal, Hindwan. NSS Programme Officer, NCC ANO & CTO were advised to plan the activities in consultation with NSS advisory committee.

All members noted and approved the same.

### **Agenda Item 03: Celebration of Diwali**

Diwali Mela will be organised on 19.10.2022. Various activities will be organised like Diya Decoration, Rangoli, Sweet making without fire, Collage, making Bandanwar, etc. Coordinator of Cultural Society was advised to plan & organise these activities on 18.10.2022. All members noted and approved the same.

### **Agenda Item 04: Internal Assessment and Unit Test**

All the staff members were asked to prepare internal assessment on the bases of assignments, unit test & attendance as per notification of the University. Internal assessment must be put on the notice board for the students one week before the date of uploading on university portal. All members noted and approved the same.

## 21<sup>th</sup> Meeting of the IQAC

## Minutes of the 21<sup>th</sup> meeting of Internal Quality Assurance Cell

The 21<sup>th</sup> meeting of the Internal Quality Assurance Cell was held on 12.12.2022 at 11:00 am under the Chairmanship of the principal in her Office. The Following members of attended the meeting:

1.Dr.Shamim Sharma(Principal)	Chairperson
2.Dr.Neelam Prabha	Stakeholder
3.Mr.Aziz Pradhan	Management Member
4.Ms.Jyoti Verma	Sr. Administrative Officer
5.Ms.Arati	Sr. Administrative Officer
6.Dr.Shimpy	Assistant Professor
7.Ms.Suman	Assistant Professor
8.Ms.Rajbala	Assistant Professor
9.Mr.Shankar Lal	Nominee from Local Society
10.Ms.Smriti	Employer's Nominee
11.Mr.Ashwani Garg	Industrialist
12.Lt Gunjan Sharma	Coordinator
13.Ms.Pooja	Alumni Member
14.Ms.Parmila	Student Member

At the outset, Dr Shamim Sharma, Principal & Chairperson IQAC welcomed all the members of IQAC. The following items were discussed as per agenda.

### **Agenda Item 01:**

To Confirm the minutes of 20<sup>th</sup> meeting of IQAC of the college. The minutes of the 20<sup>th</sup> meeting of IQAC were presented before the house.

All members noted and approved the same.

### **Agenda Item 02: New Year & Lohri Celebration**

It was suggested that New Year should be celebrated in collaboration with Haryana Kala parishad, Hisar Mandal. For this purpose Ms. Vaishali, Assistant Professor in Commerce should approach the person concern and plan the activities. On the occasion of Lohri, Incharge of Cultural Society was advised to conduct Various activities like Singing, Dance etc. All members noted and approved the same.

### **Agenda Item 03:To Organise Lecture on Empowerment of Women & Eradication of Anaemia**

To consider the proposal of one day lecture on "Empowerment of Women and eradication of Anaemia. All members noted and approved the same.

### **Agenda Item 04: Celebration of Republic Day**

The department of Public Administration will plan & organise various activities in consultation with IQAC for Republic Day.

All members noted and approved the same.

## 22<sup>th</sup> Meeting of the IQAC

## Minutes of the 22<sup>th</sup> meeting of Internal Quality Assurance Cell

The 22<sup>th</sup> meeting of the Internal Quality Assurance Cell was held on 20.02.2023 at 11:00 am under the Chairmanship of the principal in her Office. The Following members attended the meeting:

1.Dr.Shamim Sharma(Principal)	Chairperson
2.Dr.Neelam Prabha	Stakeholder
3.Mr.Aziz Pradhan	Management Member
4.Ms.Jyoti Verma	Sr. Administrative Officer
5.Ms.Arati	Sr. Administrative Officer
6.Dr.Shimpy	Assistant Professor
7.Ms.Suman	Assistant Professor
8.Ms.Rajbala	Assistant Professor
9.Mr.Shankar Lal	Nominee from Local Society
10.Ms.Smriti	Employer's Nominee
11.Mr.Ashwani Garg	Industrialist
12.Lt Gunjan Sharma	Coordinator
13.Ms.Pooja	Alumni Member
14.Ms.Parmila	Student Member

At the outset ,Dr Shamim Sharma, Principal & Chairperson IQAC welcomed all the members of IQAC. The following items were discussed as per agenda.

### **Agenda Item 01:**

To Confirm the minutes of 21<sup>th</sup> meeting of IQAC of the college. The minutes of the 21<sup>th</sup> meeting of IQAC were presented before the house.

All members noted and approved the same.

### **Agenda Item 02: Blood Donation Camp**

To consider the proposal of Blood Donation Camp in first week of March. All the faculty members were advised to motivate students & their friends to donate blood with full enthusiasm. All members noted and approved the same.

### **Agenda Item 03: Alumni Meet**

To consider the proposal of Alumni Meet in first week of April. Various committees were constituted for smooth functioning of the event. Incharge of Women Cell was advised to inform all alumna members. All members noted and approved the same.

### **Agenda Item 04: Celebration of International Women's Day**

On the Occasion of Women's Day, Incharge of Women Cell & Cultural Society were advised to plan & organise a function to Honor two Women who are working extra ordinary work for the upliftment of society. All members noted and approved the same.

### **Agenda Item 05: 3<sup>rd</sup> Convocation & Annual Prize Distribution**

To consider the proposal of 3<sup>rd</sup> Convocation & Annual Prize Distribution in first week of April. All the faculty members were asked to inform timely to all the degree holder's & prize winners about the date & time of the function.

All members noted and approved the same.

## 23<sup>th</sup> Meeting of the IQAC

## Minutes of the 23<sup>th</sup> meeting of Internal Quality Assurance Cell

The 23<sup>th</sup> meeting of the Internal Quality Assurance Cell was held on 08.05.2023 at 11:00 am under the Chairmanship of the principal in her Office. The Following members attended the meeting:

1.Dr.Shamim Sharma(Principal)	Chairperson
2.Dr.Neelam Prabha	Stakeholder
3.Mr.Aziz Pradhan	Management Member
4.Ms.Jyoti Verma	Sr. Administrative Officer
5.Ms.Arati	Sr. Administrative Officer
6.Dr.Shimpy	Assistant Professor
7.Ms.Suman	Assistant Professor
8.Ms.Rajbala	Assistant Professor
9.Mr.Shankar Lal	Nominee from Local Society
10.Ms.Smriti	Employer's Nominee
11.Mr.Ashwani Garg	Industrialist
12.Lt Gunjan Sharma	Coordinator
13.Ms.Pooja	Alumni Member
14.Ms.Parmila	Student Member

At the outset ,Dr Shamim Sharma, Principal & Chairperson IQAC welcomed all the members of IQAC. The following items were discussed as per agenda.

### **Agenda Item 01:**

To Confirm the minutes of 22<sup>th</sup> meeting of IQAC of the college. The minutes of the 22<sup>th</sup> meeting of IQAC were presented before the house.

All members noted and approved the same.

### **Agenda Item 02: "Celebration of World Bicycle Day"**

To consider the celebration of World Bicycle Day with the objective to stay fit & healthy.

Incharge of Eco Club was advised to organise a Bicycle Rally on that day.

All members noted and approved the same.

### **Agenda Item 03: Celebration of World Environment Day & International Yoga Day**

On World Environment Day & International Yoga Day, Various activities like Tree plantation, Debate, Speech, Poster Making, Slogan Writing , Yoga Camp will be organised and pledge will be taken to make the environment clean & pollution free. All the coordinators of NSS, NCC, Red Cross & other societies were advised to organise these activities through their volunteers.

All members noted and approved the same

### **Agenda Item 04: Distribution of Mango Samplings to farmers of different Villages**

To consider the function regarding distribution of Mango Samplings to farmers of different villages in the last week of June.

All members noted and approved the same

