



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Maharani Lakshmi Bai College
• Name of the Head of the institution		Dr. Shamim Sharma
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		296070
• Mobile no		9215950203
• Registered e-mail		principallbc11@gmail.com
• Alternate e-mail		gunjansharma161216@gmail.com
• Address		Bhiwani Rohilla
• City/Town		Hisar
• State/UT		Haryana
• Pin Code		125001
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Women
• Location		Rural
• Financial Status		Self-financing

• Name of the Affiliating University		Guru Jambheshwar University of Science & Technology, Hisar			
• Name of the IQAC Coordinator		Lt Gunjan Sharma			
• Phone No.		296070			
• Alternate phone No.		7015860658			
• Mobile		7404315202			
• IQAC e-mail address		gunjansharma161216@gmail.com			
• Alternate Email address		principalmlbc11@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		www.mlbcollge.com			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		https://www.mlbcollge.com/academic-calendar/			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30 on four point scale	2019	09/09/2019	08/09/2024
6.Date of Establishment of IQAC			28/07/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>? The academic session 2021-22 was partially disturbed due to the Covid-19 lockdown. ? The IQAC played a significant role to ensure the continuity of online teaching. ? the awareness about Covid-19 Testing needs and facility available. ? Vaccination facility on the college campus and distribution of masks and medicines. ? Awareness about the precautions and measures to prevent the spread of killer Covid-19</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>1. Celebration of Azadi ka Amrit mahotsav 2. Unveiling of Lakshmi Bai Statue and dedication of Commerce Block 3. To organize webinar/ seminar/ lecture 4. Implementation of Covid safety measures like a mask, social distancing, and vaccination, etc.</p>	<p>1. Different activities like Fit India Freedom run, Awareness rallies, Swachh Bharat Abhiyan, Nukkad Naatak, Celebration of Samvidhan diwas, etc were organized in 8 villages i.e. Bhiwani Rohilla, Balsmand, Sarsana, Kirtan, Jakhodkhera, Mingnikhera, Kharia, Siswala, 2. Virtual unveiling of the statue of Maharani Lakshmi Bai, and dedication of Commerce Block in the name of Dr. Ashok Mittal (An educationist, philanthropist, and Former professor of Hindu College, Delhi) by Sh. Hardeep Singh Puri, Union Minister for Housing and Urban Affairs and Petroleum and Natural Gas, Govt. of India on 11.11.2021 3. Organised webinar on Intellectual Property right on 10.02.2022 Organised lecture on the prevention of Covid-19 and Omicron on 24.12.2021 Organised lecture on the Bombay Stock exchange on 26.11.2021 Organised seminar on Health mission on 8..06.2022 Organised workshop on Personality development and Communication skill on 15.12.2021 Organised extension lecture on Learning is an endless process on 11.12.2021 4. All the members of the teaching and non-teaching staff and students were vaccinated</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Academic Council	10/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	12/03/2022

15. Multidisciplinary / interdisciplinary

Maharani Lakshmi Bai College is affiliated to Guru Jambheshwar University of Science & Technology, Hisar, and it follows the University prescribed curriculum. The Vision of MLB College is Raising Rural Potential through Higher Education. MLB college is a Multidisciplinary College with Arts, Science and Commerce streams. Apart from this, short-term skill development courses run by our college are Beauty Culture, Plumbing, Maintenance of electric appliances, Self-defence, spoken English, Driving, Cooking, and Stitching at the college level only. Students are provided with quality teaching (During lockdown period) and direct communication. One of our Mission is to develop a sensitive & responsible rural women who have social commitments towards the larger section of society. Students are informed about the multidisciplinary courses offered online through SWAYAM and MOOC platforms. Various Enrichment Programs & Activities beyond the classroom are organized regularly for students by various Societies, Associations, and clubs which includes seminars, workshops, special lectures, awareness programs, group discussions on important issues, Community Survey, Departmental activities like Quiz, paper presentation by the students, Essay competition on relevant issues, various Cultural Competition, Annual Athletic Meet, etc. also organised by departments. Knowledge sharing by experts in various academic & non-academic fields is streamlined in order to provide a holistic approach for the learners. Experiential learning model is undertaken extensively by the college through Field Work.

16. Academic bank of credits (ABC):

Academic bank of Credit (ABC) is the part of New Education policy 2020. It is suitable to students to choose the program on the basis of their interest and earn credit for that. Our College is affiliated to Guru Jambheshwar University of Science & Technology, Hisar, we will adopt the ABC Policy as & when our University will implement the Policy.

17.Skill development:

The college has introduced several Certificate/ diploma Courses for skill-enhancement of the students. Apart from the above courses, the college has NSS, NCC Army Wing, NCC Air Wing, Red Cross Society, Indoor and Outdoor sports and games.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution offers programmes on Sanskrit, one of the ancient languages in the world. Our Students write their University Examination papers in Hindi/ English. To imbibe Indian art and Culture, College organizes various cultural activities on all the national festivals like . Our College always motivates the student and teachers to visit the Swayam Portal for various online courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The students of Arts acquire knowledge in the field of social sciences, literature and humanities which make them sensitive and sensible enough. The program also empowers them to appear for various competitive examinations. The Post Graduate Programmes will prepare the students for both, academia and employability. In short, each programme prepares students for sustainability and life-long learning.

Commerce as a subject involves the study of activities related to trade, business, exchange and allied areas like laws, governance and accounting in order to run business enterprises smoothly. The key areas of study within the discipline of commerce comprise: accounting, finance, human resource management, marketing, economics, use of IT etc. Focus would be on helping the students simulate themselves in the actual working situations like analyzing annual reports and balance sheets, working on live software etc.

Science offers theoretical as well as practical knowledge about different subject areas. These subject areas include Physics, Chemistry and Mathematics. This course is most beneficial for students who have a strong interest and background in Science and Mathematics. The course is also beneficial for students who wish to

pursue multi and inter-disciplinary science careers in future. After higher studies students can join as scientist and can even look for professional job oriented courses. Science graduates can go to serve in industries or may opt for establishing their own industrial unit.

20.Distance education/online education:

The college has Study centre of Guru Jambheshwar University of Science & Technology which offers undergraduate & postgraduate courses through Distance mode. During Personal Contact Program, all Faculty members take classes according to the Time-Table & provide necessary study materials to the students.

Extended Profile

1.Programme

1.1	6
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	157
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	256
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	167
-----	-----

Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	26
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	112.38
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
MLB College is affiliated to the GJUS&T, Hisar, and it follows University prescribed curriculum. The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year, specifying available dates for	

significant activities to ensure a proper teaching-learning process. A special meeting held at the end of each Semester to discuss the performance of the students, mentoring process, and remedial classes, and to distribute the syllabus among the faculty members for the next semester. All Faculty members take classes according to the Time-Table & provide necessary study materials to the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Annual Academic Calendar is prepared according to the University Academic Calendar prior to the commencement of new academic session. The calendar (2021-2022) is prepared by IQAC, specifying available dates for significant activities to ensure proper teaching -learning process. The academic calendar is displayed on the notice board and posted in Students & Professors Whatsapp groups. The tentative dates of the Internal, Practical and theory Examinations of the University are specified in the Academic Calendar and the final dates of University online and offline Exams are immediately uploaded in the college website & posted in Students & teachers Whatsapp groups after receipt of University notification. The tentative dates of other online and offline activities of NSS, NCC and other societies and clubs of the college, are also given in the academic calendar. Important Days which are celebrated by the college are also included in the Academic Calendar for the Session 2021-2022.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

D. Any 1 of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Gender, Human Values and Environment and Sustainability are highly valued by the college since they are closely linked to its vision, mission and core values. The College offers BA with English, Hindi, Sanskrit, History, Public Administration, Geography, Economics and Mathematics at undergraduate level. Other faculties at undergraduate level are B.Com and B.Sc. (Non-Medical). Environmental Studies is Compulsory for BA, B.Sc. and B.Com. At post Graduate level college offers M.Com., M.A. Economics and M.Sc. (Mathematics).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

63

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may

B. Feedback collected, analyzed

be classified as follows		and action has been taken
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	https://www.mlbcollege.com/alumni-feedback/	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
157		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
54		
File Description	Documents	
Any additional information	No File Uploaded	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. The college carries out separate assessment process to identify the learning levels of the students which are as follows:-		

1. All departments conducts class test for the students every month.
2. On the basis of the class test scores, the students are identified as advanced, average and slow learners.
3. Motivate to take active part in different academic & co-curricular activities.
4. Encourage to participate in various Competitions, debates and quizzes, etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
459	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Following student centric methods are used by the faculty members:

1. Field work related to real-world problems by students of Geography.
2. Visit to industrial plants by students of Science and Commerce faculty.
3. Group discussions, Debate, Essay & Quiz sessions.
4. Display on display board, News board, Rangoli and Graffiti wall is a regular activity of the students.
5. Organise Seminars, Webinars, Workshops & Lectures for Students & Teachers.
6. Motivate students for active participation in various extra-curricular activities.

7. The college promotes learning by inculcating creative skills among the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To enhance the quality of teaching-learning process, the college makes use of ICT. The college faculty uses laptops, LCD projectors, to make learning more interesting for the students. Since the college has internet connections, You- tube assisted learning is being practiced and thus help a student to understand a subject matter from different perspectives in a convenient and easy manner. Teachers of English Department make use of the projector to show them the play or any story they have in their syllabus like 'Kanthapura' so that students can understand easily. Due to COVID-19 Pandemic all the teachers were taking online classes through Google meet & the continuous internal evaluation & University examinations are conducted online/offline.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

79

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In each semester students have to appear in the internal examinations conducted by the college itself. Two assignments and one Unit Test is mandatory for the students to appear in the final examinations. The internal assessment is based on two assignments, on Unit Test and attendance in the class..

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with internal examination-related grievances is transparent, time-bound, and efficient. The Internal Assessment is based on class attendance, one Unit Test, and two assignments. Every month students are informed about their percentage of class attendance in each subject & they are also allowed to see their Unit Test answer sheet after evaluation. If any student has any grievances regarding marks she can inform the Principal to review the answer sheet. The Principal immediately verifies before uploading the marks to the University Portal. All documents related to Internal assessment are preserved by the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

B.A.: Students are expected to develop an analytical skill which will help them to solve the problem related to issues that she faces in next higher level of studies.

B.Sc.: Students will be conversant with different recent trends of scientific works happening in and around. An aptitude for research will develop among the students which prompt them to take up some projects in good laboratories of the city.

B.Com.: Commerce as a subject involves the study of activities related to trade, business, exchange and allied areas like laws, governance and accounting in order to run business enterprises smoothly.

M.Com. M.Com course provides an extreme and rigorous base for teaching, research and allied business administration. It serves the needs of academics and prepares students for research and teaching.

M.Sc. (Mathematics): Students can create and evaluate a hypothesis. They can solve complex problems by critical understanding, demonstrate engagement with current research and development in the subject, critically interpret data and write reports.

M.A.(Economics): Students will develop an understanding of discrimination from economic and other perspectives, get a good handle on theoretical and empirical tools to study related research questions, and an appreciation of economic policy alternatives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution through students' performance in University examinations of final Semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mlbcollege.com/programm-outcomes-all-programms/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mlbcollege.com/student-feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college plays an encouraging role in promoting an ecosystem for innovation. This spirit of innovation encompasses various

outreach programs for the creation and transfer of knowledge like making the college campus plastic free zone and NSS volunteers and NCC Cadets making cloth bags and distributing bags to the residents of the adopted village.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during

the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the adopted village by NSS volunteers and NCC Cadets. MLB College ever since its inception has relentlessly strived towards its mission statement of transforming rural women into sensitive and responsible citizens who have social commitments towards the larger section of society. Some of the approaches followed by the institution to sensitize students to social issues for their holistic development are 1. Several awareness programs, webinars & online workshops were organized on COVID-19 Pandemic, Well-being & Vaccination and ensured the use of masks, frequent hand washing, use of sanitizers, maintaining physical distance & proper disposal of masks by NSS Volunteers and NCC Cadets. A free COVID vaccination drive was organised in the college for Students, Staff & others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

402

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, Library, computing equipment etc. Ever since its establishment, MLB College has augmented its infrastructure continuously over the years in accordance with its academic growth. The College ensures that the teaching-learning process is maintained at an optimal level by providing adequate infrastructural arrangements. Some of the facilities provided by the college for teaching-learning are as follows:-

The college has spacious and well-ventilated classrooms with adequate infrastructure befitting smooth teaching-learning process. All the laboratories of the College well equipped. Each floor of the college is installed with adequate fire safety devices, especially in the Laboratories which are high-risk area. The campus is also Wi-Fi enabled for everyone. The College has provided LCD projectors, printers with scanning, and Xerox facilities. The library is partially automated through the integrated library management system software KOHA, Version 18.11.00.000. The college has installed a 25 KVA generator and inverter for power backup. To ensure protection for students & Staff, the entire campus is under the surveillance of CCTV cameras with an overall viewing facility at the Principal's office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, etc. MLB College provides adequate facilities for holistic development of students in the field of academic, cultural, yoga and sports activities. For the year-round conduct of various events the college has formed different societies and clubs who plans various activities for the well-being of Students. There is a positive environment for Cultural activities in the college. The Cultural Committee conducts various cultural events throughout the year. The cultural activities are organized in the auditorium & open-air stage of the college. The teachers of our college train the students in cultural programs & competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****6.73**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is partially automated through integrated library management system software KOHA, Version 18.11.00.000. The college is a member of National Digital Library of India (NDLI).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.50477

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities including Wi-Fi. MLB College has updated its IT infrastructure facilities with time and need. From the year 2011 onwards, there has been a significant change in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.766

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established system for maintenance and utilization of buildings, Classrooms, Furniture, Laboratories, Library, Computers, First-aid, Sports, Canteen, Safe -Drinking Water, College Garden, etc. The responsibility of the use of the entire infrastructure of the college campus is invested with the respective staff, students & other stakeholders. The college upgrades & maintains infrastructure in accordance with its academic

growth. The college has active committees like Building Committee, Purchase Committee, Library Advisory Committee, Academic Council, Admission Committee, Cultural Committee, Sports Committee, Examination Committee, Canteen Committee, etc. constantly monitor and evaluates the status of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

85

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

52

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

358

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

358

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities
Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is yet to be registered. It could not be registered due to COVID-19. The process has been started and it will be registered soon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution "Raising Rural Potential and Women Empowerment through Higher Education" . To provide quality education to women students of rural areas of Hisar district

irrespective of caste, creed, religion, and diverse socioeconomic status. To equip and empower girls with relevant knowledge, competence, and creativity to face challenges. To develop sensitive and responsible women who have social commitments towards the larger section of society. To develop a commitment towards the conservation of the Environment with a goal towards sustainable development. The Governing Body of the college works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies of the Governing Body. The IQAC and Academic Council meet regularly to discuss and further implement important decisions regarding academic and co-curricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. Moreover, under the guidance and leadership of IQAC, all Faculty members actively participate in designing and implementing the strategic action plans, as well as maintain an eco-friendly green and clean college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College encourages and follows culture of decentralization and participative management by involving all staff members in a number of administrative roles. The decision making apex body at the College level is the Governing Body of the College. The GB has representatives from various stakeholders such as Government, University, society, teaching staff, and non-teaching staff. The participative management is achieved by decentralization from GB President through Principal, Coordinator IQAC, teaching faculty and administrative staff. Before the commencement of every academic year various college committees are formed by the Principal as per the recommendations of IQAC. Committees comprise of teachers, nonteaching staff and students. Some committees are statutory and the rest are formed for good governance. IQAC does the planning and evaluation for quality assurance in the College and organizes meetings periodically throughout the year. IQAC plays important role in monitoring academic and administrative activities. • The regular

activities of the college are carried out through various committees like admission committee, academic council, examination committee, purchase committee, library advisory committee, students welfare committee, etc. A report of every activity is prepared by each committee and placed before the Principal for suggestion(s), if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College prepares its strategic plans through a participative and effective method. The methodology is detailed below :

During the last phase of an academic year, the Principal along with IQAC members & all the members of the teaching staff discuss about the various activities, achievements & gap areas of the college as found out during the academic year. On the basis of the discussion & students feedback a draft 'Plan of Action' is chalked out for the next academic session. Mid-year, IQAC frequently sits together to take the stock of the progress of the activities chalked out in the beginning of the year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college works in close cooperation with the Principal to regulate and maintain a congenial and academic environment required for this purpose. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies of the management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.mlbcollege.com/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. Duty leave for attending trainings, Orientation, Refresher, Short term courses, Seminars, Conferences and Workshops. Leave on other duty (OD) for delivering invited lectures/examination related work in other colleges & Universities. Employee Provident Fund for teaching and non-teaching staff. Wi-fi Facility, Purified water, uninterrupted power supply, Xerox facility for all teaching & Non-teaching Staff.

The arrangements of refreshment services, Electric appliances for lunch, drinking water, medical aid, fee concession for staff children, and a safe clean & secure environment are provided to the Teaching and Non-teaching staff. The festival celebrations, gifts, and good wishes are shared for a friendly atmosphere on campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching Staff of the College has an Academic Performance Indicator (API) for the teaching staff following the guidelines of UGC regulation, 2018. Every academic year IQAC collects the ACR forms from all the faculty members. The faculty performance is assessed by the Principal.

Review meeting is organized for each Semester on Teaching- Learning & Evaluation Process, students' attendance, Library & teacher's performance with Students & teacher & necessary steps are taken for improvement.

Evaluation by students - The College collects online feedback from students on Teaching, Learning, and Evaluation Processes at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff: The overall performance of the non-teaching staff within the campus is evaluated by the Heads of the concerned Departments and the confidential report is submitted to the Principal for the final evaluation. Other informal means - Students' suggestion box is another mechanism to collect information about the level of satisfaction they get from the services provided by the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent and well-planned financial management system. The Management has appointed Mr. Pradeep (Chartered Accountant) as the internal auditor. The Internal auditor audits the daily petty cash register, daily receipts, cash vouchers, bank vouchers, and journal vouchers. He verifies the Student fee collection register, Bank Reconciliation statements, and purchases bills for equipment, chemicals, glassware and printing materials. His periodical visits help the office accountants to maintain the error of the account free. At the end of every financial year, the audit report is prepared by the auditor with a utilization certificate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

25

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mobilization of funds is planned under two heads first Capital Income & Expenditure, and second Revenue Income & Expenditure. The parent body for capital expenditure and scholarships for needy students arranges the funds. The source is primarily contributions from trustees and their friends and family and interest of FDRs etc. The Revenue income is primarily the fee collected by the college. The parent body fulfills any shortfall. The utilization of funds is planned in advance in a Budget under the abovementioned two heads. The revision in the budget may also be done if required.

Fees from the students - The college mobilizes funds from students through online and offline collection of admission fees, exam fee, lab fee, and other fees specified by the Govt. of Haryana and Guru Jambheshwar University of Science & Technology, Hisar. The Students of the college receives SC, BC, & Minority scholarship from the State Government. Pradhan foundation also gives scholarship to students on merit-cum-mean basis. Every year the budget is prepared and approval is obtained from the Governing Body of the College. Expenditure is made according to the budget allocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell IQAC has contributed significantly to institutionalizing the quality systems, policies, and processes.

The cell monitors the implementation of various quality processes and procedures. The difficulties and bottlenecks are recorded and corrective actions are taken as per the need of the system. The appraisal of various stages of quality systems is indicative of future changes for further improvements.

MLB college is committed to provide quality education to women students of rural areas of Hisar district irrespective of their caste, creed, religion and socio-economic status.

IQAC advised all the faculty members to conduct class test (20 marks) on basic concepts of the respective discipline for Semester-1 students within one month from the commencement of the classes. On the basis of the class test scores the students are identified as advanced, average and slow learners.

IQAC has established a well-structured 'Mentoring System' in our college. In the beginning of the semester, the principal assigns students to each faculty and give them the necessary instructions in the meeting itself. Mentors organize a class-wise meeting with mentees at the beginning of the semester, monitor the academic progress of the mentees and give them counselling on personal matters, motivate the mentees to participate in various co-curricular activities and maintain a brief record of their performance. IQAC team evaluates the mentoring activity in each department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the learning process, structures, and methodologies of operations and learning outcomes. It records incremental improvements in various activities.

Each department regularly takes weekly or fortnightly class tests to understand the progress of the learners. At the end of each semester review meeting on Teaching- Learning & Evaluation Process with faculty members is conducted by the IQAC under the chairmanship of

the principal to know about the syllabus covered in the class, Punctuality of Teachers & Students in class, any problem with teaching-learning & evaluation process, Performance of students in internal & external examinations, availability of library service. In Mentor-Mentee system, the mentor monitors the academic progress of the mentees and try to assess the problems (if any) faced by them. University Final Examination results (UG&PG) is analyzed by the IQAC to review the learning outcomes and identifies the achievement level of the students. Every year IQAC collects, Analyze & prepares reports on Students feedback on teaching-learning process and placed before the authority for necessary actions. On the basis of the report the principal takes corrective measures wherever necessary. IQAC submits its AQAR regularly during last two years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. MLB College being exclusively a girls' college, is always very keen on providing safety and security to students and staff in the campus and takes necessary measures to raise awareness regarding gender equality. Some of the measures are:-
2. Every year lectures on women empowerment and awareness programs on gender related issues.
3. Self Defense Course was organized for students to build confidence among students & make them self-reliant.
4. For safety and security of students Surveillance cameras are installed in the premises at various locations to monitor the suspicious activities and ensure safety.
5. Security guard is appointed to secure the premises and to avoid intruders from outside.
6. The College has Grievance redressal cell to redress grievances of students and has authority to take necessary actions regarding the same.
7. The college has zero tolerance for sexual harassment of women in the institution.
8. The college also has Anti -Ragging Cell which helps to prevent any incident of ragging or harassment of the students.
9. During outfield visits like study tour, industrial visits, field study, sports activities etc. lady teacher accompanies to ensure the safety of girl students.
10. The college has sanitary napkin vending machine, first aid kit, bedding facility for sick person.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

C. Any 2 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management Solid waste management- separate dustbins are placed in every nook and corner of the college for biodegradable waste- Green, E-waste- Black and Blue for plastic and metal waste. Liquid waste management- Proper sewage management facilities are installed for the covered collection of waste and disposal. It is periodically monitored and maintained. Biomedical waste is not generated in the institution. E-waste management- e-waste is collected in black-colored dustbins and disposed of in the authorized and designated center situated in Hisar. Waste Recycling System- The sewage water is processed and used in the green areas for plantation and watering.

Solid waste management:- To collect solid waste, separate dustbins are kept at different places in the premises of the institution. Regular solid waste is collected in different dustbins kept in different areas of the campus. Single use plastic is collected in a separate cage and the huge volumes of single-use plastic waste are managed with the help of Nehru Yuva Kendra, Hisar.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks

B. Any 3 of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).
The college is situated in a rural area and students are aware of the cultural, linguistic, communal socioeconomic, and other activities and diversity of the region. The programmes are organized by the institution to encourage their talent, and share their views through various formats of art like drama, skit, nukkad natak, solo

presentations etc. The Talent Search, Welcome Parties by old students to fresher, Farewell Parties to outgoing students, Welcome and farewell of prominent staff, celebrations of many national and local festivals, and participation in the University Youth Festival are form where the students show and develop tolerance and harmony for an inclusive environment.

MLB College is committed to provide quality education to rural girl students irrespective of caste, creed, religion and diverse socio-economic status. The Cultural Competitions, Display Board, News of the day, Rangoli, Wall Magazine and Graffiti Wall provide an opportunity to bring out the talents of the students coming from diverse cultures & diverse socio-economic status. Students celebrate national and international commemorative days, events, and festivals along with faculty & non-academic staff. College provides scholarships on merit-cum-mean basis to all economically needy students irrespective of their caste, creed, religion & social background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The student awareness programmes are organized to educate them about their obligations to the nation. The values, rights, duties, and responsibilities as citizens are taught through competitions in the areas of debates, discussions, poster making, cartoon making, graffiti wall, painting and rangoli on these themes and signature campaigns.

MLB College takes initiatives in organizing various events and programs for moulding the students and staff to become responsible citizens by sensitizing them to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Various activities of 2021-2022 includes Celebration of National Youth Day (12.01.2022), Constitution Day (16-31.12.2021), Independence Day (15.08.2021), Teachers Day (5.09.2021), Hindi Diwas (14.09.2021) NSS

Day (24.09.2021), Gandhi Jayanti (2.10.2021), Air Force Day (8.10.21) Republic Day(26.01.2022), Kargil Vijay Diwas (26.7.2021), NCC Day (28.11.2021), International Girls Child Day (24.01.2022), National Voters Day (25.01.2022), International Women's Day (8.03 2022), Red Cross day (7.05.2022), International Yoga Day (21.06.2022).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

It is a regular feature in the institution that national, and international days are celebrated. In this series, various programs are organized to educate the students about the importance of the day.

MLB College celebrates national and international commemorative days, events and festivals. Some of the events are given below:-

National Youth Day (12.01.2022), Constitution Day (16-31.12.2021), Independence Day (15.08.2021), Teachers Day (5.09.2021), Hindi Diwas (14.09.2021) NSS Day (24.09.2021), Gandhi Jayanti (2.10.2021), Air Force Day (8.10.21) Republic Day (26.01.2022), Kargil Vijay Diwas (26.7.2021), NCC Day (28.11.2021), International Girls Child Day (24.01.2022), National Voters Day (25.01.2022), International Women's Day (8.03.2022), Red Cross day (7.05.2022), International Yoga Day (21.06.2022), Haryali Teej (11.08.2021), Navratra (14.10.2021), Diwali (29-30.10.2021), New Year (1.01.2022), Basant Panchami (4-5.02.2022), Baisakhi (13.04.2022).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE: 1

Environmental Initiatives

Second, the best practice is to make an Eco-friendly campus and motivate people to green living, save water, and drug abuse. To achieve this the college has taken the following steps:

1. Tree plantation by Staff, NSS Volunteers, and NCC Cadets 2.

1. Cage for waste plastic bottles
2. Use of LED bulbs
3. Prepared vermicompost from dry leaves and dry kitchen waste
4. Prepared BIO-Enzyme from citrus fruit peels and jaggery for cleaning
5. Plastic-free campus campaign
6. Organized Street Plays and group songs on Say no to Plastic, Save water, Green Living, Say No to Drugs, etc. in the adopted

village Bhiwani Rohilla

7. Graffiti Wall for students to express their ideas
8. Wall writings, Wall paintings on social issues

BEST PRACTICE: 2

Social Responsibility Cell

The mission of the college is to empower rural girls and women with higher education. To achieve this mission college has taken the following initiatives:

1. No girl would be deprived of higher education due to a shortage of finances
2. Merit Scholarships to school toppers
3. Fee concession to a single girl child or only girls in the family
4. Scholarships on merit-cum-mean basis
5. We motivate people to send their daughters-in-law also for higher education and we are successful in that as there are many married girls who are studying in college.
6. Transport facility from all the surrounding villages
7. Special classes for competitive examinations

Special short-term skill-oriented courses in Stitching, Cooking, Driving, and Beauty Culture.

File Description	Documents
Best practices in the Institutional website	https://www.mlbcollege.com/best-practices-of-maharani-lakshmi-bai-college/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution to its priority and thrust: The education of each rural girl is our priority and thrust. The economic limitation is not her constraint if she is willing for Higher Education in any stream. The scholarships, convincing of dogmatic parents, and inhibitions of gender bias are our tools to

bring in the maximum number of rural girls into the education net. They are provided career guidance, preparation for competitive exams, opportunities in sports, and many other areas are covered to motivate them for self-dependent life with dignity.

The institution stringently follows the regulations of the government regarding reservation policy. The college faculty uses laptops, LCD projectors, and Wi-Fi, to make learning more interesting for the students. Every year college provides financial support to students on merit-cum mean basis, Roll of honour and several prizes are given to the students for their excellent academic performance and achievements in other fields like sports, cultural, NCC, NSS and Art & Craft.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. The Alumni Association will be registered in the session 2022-23.
2. The college is planning to start the construction of Auditorium.
3. Introduction of new/additional sports facility of Base Ball
4. Seminars / Workshops on Women Empowerment, Intellectual Property Right & current issues.